
Reasonable Adjustment Policy

Overview

The College of Event Management is committed to supporting our students based on equity and non-discriminatory practices. We aim to provide an open and inclusive learning environment and to comply with applicable legislation.

Any student may seek reasonable adjustments to learning, teaching and assessment under this policy.

Definitions

Disability	As defined by the Disability Discrimination Act 1992.
Reasonable Adjustments	<p>Are measures or actions to assist a student with a disability to participate in learning, teaching and assessment on an equivalent basis to other students.</p> <p>Aim to make it possible for students with a disability to participate fully in education and training.</p> <p>Are not to give a student with a disability an advantage over other students, to change course standards or outcomes, or to guarantee success.</p> <p>Can include but are not limited to the physical environment, teaching delivery and format and utilisation of assistance equipment.</p> <p>Should not compromise the integrity of the course or be a means to bypass any inherent requirements.</p>
Requirements	Students eligible for Reasonable Adjustment have a Disability or an ongoing medical condition. Students must supply evidence of this condition for reasonable adjustments to be made. This information will be treated with confidentiality.
Assessments	<p>Alternative assessments should aim to simultaneously respect the student's learning needs, defend academic integrity, and promote equity and consistency for all.</p> <p>Possible adjustments are, but not limited to, the following:</p> <ul style="list-style-type: none">• Provide a reader or interpreter for students who need one.• Provide the paper in large print, coloured or other formats.• Allow extra time for assignments or quizzes for students who are deaf or dyslexic so that they can spend more time ensuring they understand the question, or checking their answers for spelling and grammar.• Allow time for rest breaks. For example, for students who experience fatigue or have back problems and need to stretch.• Option for at home quizzes or in a separate room to prevent students disturbing or being disturbed by others.• Adjustments to the presentation of written work such as summary lists as opposed to paragraphs.• Oral presentations and or follow up oral review to establish knowledge has been retained.• Supplementary assignments and course work to give further opportunity to show competency.• Alternative or supplementary assignments such as taped interviews, slide presentations. Extensions for assessment tasks.

Applying for Reasonable Adjustment

To be granted Reasonable Adjustment students must apply for Special Consideration. See the Special Consideration form on the college website.

Reasonable Adjustment will be determined on a case by case scenario according to student needs and course requirements.

Grievances

A student who wishes to appeal a decision regarding Reasonable Adjustment should follow the College grievance policy on our website.